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STATUTORY MINOR CORRECTION

DELC 82-2024

CHAPTER 414

DEPARTMENT OF EARLY LEARNING AND CARE

FILED

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ARCHIVES DIVISION
SECRETARY OF STATE
& LEGISLATIVE COUNSEL

FILING CAPTION: Correcting statutory reference

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AGENCY ATTESTS THE FOLLOWING CHANGES HAVE BEEN MADE, ACCORDING TO ORS 183.335(7):

Correcting statutory or rule references

AMEND: 414-310-0250

RULE TITLE: Items Available to View

RULE SUMMARY: Correcting statutory reference

RULE TEXT:

(1) A school-age center must have the following items available in a prominent and frequently visited location for the parents and public to view:

(a) The most current certificate issued by CCLD;

(b) All serious valid complaints and serious noncompliance letters for 12 calendar months from the date of the letter;

(c) A notice of any current or pending legal sanctions posted immediately and while in effect, including throughout any appeal period;

(d) A notice that the most recent CCLD inspection and rules for Certification of School-Age Child Care Centers are available upon request;

(e) The Department of Early Learning and Care [www.oregon.gov/DELC] and phone number [18005566616], and a statement advising parents that they can access information about their child care provider on the child care safety portal;

(f) The most recent water test results summary provided by CCLD (also see OAR 414-310-0460 Water Supply and Plumbing);

(g) Information on how to report a complaint to CCLD regarding certification requirements;

(h) The Oregon Child Abuse and Neglect Hotline number and requirement to report suspected abuse or neglect;

(i) The Program Coordinator's full name and at least one program leader who is responsible for the center if the Program Coordinator is not present at the center. When the individuals listed are not present, the appointed personnel in charge is identified in writing;

(j) A notice that custodial parents have access to all child care areas upon notifying any staff member of their presence during the hours of operation and without advance notice;

(k) Center closures (vacation days, holidays, etc.);

(l) The dated current week's menu of all snacks and meals served by the center with any substitutions recorded;

- (m) A floor plan with primary and secondary evacuation routes from each area of the building posted on each floor;
 - (n) A notice of planned field trips showing the date, times, and place of each excursion and posted at least 48 hours in advance of the trip;
 - (o) When on a neighborhood walk and all staff and children have left the premises, a notice with staff contact information and approximate return time;
 - (p) A notice when any child or staff member has a child care restrictable disease, as defined in Oregon Health Authority rule, or food poisoning (also see OAR 414-310-0550, Illness); and
 - (q) The center's behavior and guidance policy.
- (2) A school-age center must post the following items in classrooms where they are easily visible to personnel and parents unless the rule specifically states otherwise:
- (a) Emergency numbers to include 9-1-1, where available, or local law enforcement, local mental health crisis line, fire department, and ambulance service; the center name and address, with main cross streets or directions to the center; child abuse reporting hotline and poison control (1-800-222-1222);
 - (b) Emergency evacuation procedures and an emergency evacuation and relocation diagram, including fire and weather-related evacuation routes, near the entrance or exit of the room;
 - (c) Classroom schedule;
 - (d) The menu and children's dietary restrictions, known allergies, and nutrition requirements in a location easily accessible for staff but not available to those who are not parents or guardians of the enrolled child. Rather than posting in a classroom, a school-age center may post this information in areas where food is served; and
 - (e) The applicable ratios and group sizes.

STATUTORY/OTHER AUTHORITY: ORS 329A.280

STATUTES/OTHER IMPLEMENTED: ORS 329A.280