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# PERMANENT ADMINISTRATIVE ORDER

## BOA 3-2026

CHAPTER 801

**OREGON BOARD OF ACCOUNTANCY**

**FILED: 10/01/2026 4:03 PM**

ARCHIVES DIVISION SECRETARY OF STATE & LEGISLATIVE COUNSEL

FILING CAPTION: Criminal Conviction Determination Process

EFFECTIVE DATE: 10/01/2026

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ADOPT: 801-001-0021

RULE TITLE: Criminal Conviction Determination Process

NOTICE FILED DATE: 08/28/2026

RULE SUMMARY: Required implementation of SB 1552 (2024).

RULE TEXT:

(1) Prior to beginning required education or training, a person who was convicted of a crime may petition the Board for a determination as to whether a criminal conviction will prevent the person from receiving a license issued by the Board.

(2) To be complete, a petition must include the following:

(a) A complete and signed determination request form;

(b) The required fee of $100.

(c) The following records related to the final judgment of each criminal conviction:

(A) A certified copy of the judgment of criminal conviction;

(B) Any charging document(s);

(C) The arrest report(s);

(D) Probation and parole records, if they exist;

(d) A written statement from the petitioner regarding the facts underlying the criminal conviction, and any intervening

circumstances.
(e) A written statement or other document listing all criminal convictions, including dates of conviction and a summary of the facts, if the petitioner has more than one.
(3) If any of the records in (2)(c) no longer exist, have been sealed or are otherwise unavailable to the petitioner, petitioner must provide evidence from the agency that held the record that the record no longer exists.
(4) A petition is incomplete when it is missing one or more of the items required in this rule. An incomplete petition will expire 60 days from the date the petition form was submitted to the Board. Petitioners who allow their petition to expire must file a new complete petition, including the required fee.
(5) The petition and the Board's determination are subject to Oregon's public records laws, and unless an exemption applies, the information in the petition and determination are subject to public disclosure.
(6) The Board will reconsider a determination that a criminal conviction prevents the person from obtaining a license when the person submits a completed application for a license.
(7) Upon reconsideration, the Board may rescind a previous determination that a criminal conviction does not prevent the person from obtaining a license if the applicant:
(a) Has allegations or charges pending in criminal court;
(b) Has failed to disclose a previous criminal conviction;
(c) Has been convicted of another crime during the period between the determination and the person's submission of a completed application for an occupational or professional license; or
(d) Has been convicted of a crime that, during the period between the determination and the person's submission of a completed application for an occupational or professional license, became subject to a change in state or federal law that prohibits licensure for an occupational or professional license because of a conviction of that crime.
(8) Failure to disclose a previous criminal conviction includes any misrepresentation or a prior criminal conviction, any concealment or failure to disclose a material fact about a prior criminal conviction, or any other misinformation regarding a prior criminal conviction.
(9) Nothing in this rule prohibits the Board from denying licensure when the person submits a completed application for a reason other than conviction of a crime.
(10) A determination under this rule is not considered a final determination of the Board.

STATUTORY/OTHER AUTHORITY: ORS 670.280

STATUTES/OTHER IMPLEMENTED: ORS 670.280