5-10

Secretary of State
Certificate and Order for Filing

PERMANENT ADMINISTRATIVE RULES

I certify that the attached copies* are true, full and correct copies of the PERMANENT Rule(s) adopted on May 8, 2012 by the

Date prior to or same as filing date

Oregon State Board of Examiners for Engineering and Land Surveying		820
Agency and Division		Administrative Rules Chapter Number
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Rules Coordinator	Address	Telephone

to become effective May 10, 2012. Rulemaking Notice was published in the April 1, 2012 Oregon Bulletin.**
Date upon filing or later — Month and Year

RULE CAPTION

Amend rules that clarify requirements related to registration or application for registration. Adopt 1 rule.

Not more than 15 words that reasonably identifies the subject matter of the agency's intended action.

BEELS 2-2012

RULEMAKING ACTION

List each rule number separately (000-000-0000)

Secure approval of new rule numbers (Adopted or Renumbered rules) with the Administrative Rules Unit prior to filing.

ADOPT: OAR 820-010-0730

AMEND: OAR 820-010-0204, OAR 820-010-0206, OAR 820-010-0208, OAR 820-010-0209, OAR 820-010-0210, OAR 820-010-0212, OAR 820-010-0213, OAR 820-010-0214, OAR 820-010-0215, OAR 820-010-0260, OAR 820-010-0300, OAR 820-010-0305, OAR 820-010-0442, OAR 820-010-0465, OAR 820-010-0505, OAR 820-010-0520, OAR 820-010-0530, OAR 820-010-0621, and OAR 820-010-0622.

REPEAL: OAR 820-010-0305 (T) and OAR 820-010-0505 (T)

RENUMBER:

AMEND & RENUMBER:

Stat. Auth.: ORS 672.255

Other Auth.: ORS 670.310

Stats. Implemented: ORS 672.002 – 672.325

FILED
MAY 10 2012
ARCHIVES DIVISION
SECRETARY OF STATE

RULE SUMMARY

OAR 820-010-0204 - Revises the time frame from 'two' to 'five' years remaining consistent with the statute.
OAR 820-010-0206 - Revises the time frame from 'two' to 'five' years remaining consistent with the statute.
OAR 820-010-0208 - Revises the time frame from 'two' to 'five' years remaining consistent with the statute.
OAR 820-010-0209 - Housekeeping. Revises term 'reapplication' to 'application for readmission' consistent with the rule for readmission.
OAR 820-010-0210 - Housekeeping. Revises term 'reapplication' to 'application for readmission' consistent with the rule for readmission.
OAR 820-010-0212 - Housekeeping. Revises term 'reapplication' to 'application for readmission' consistent with the rule for readmission.
OAR 820-010-0213 - Housekeeping. Revises term 'reapplication' to 'application for readmission' consistent with the rule for readmission.
OAR 820-010-0214 -Housekeeping. Revises term 'reapplication' to 'application for readmission' consistent with the rule for readmission.
OAR 820-010-0215 - Clarifies that incomplete applications can not be forwarded.
OAR 820-010-0260 - Housekeeping. Revises term from 'rejected' to 'denied' in relation to applications.
OAR 820-010-0300 - Housekeeping. Revises term 'reapplication' to 'application for readmission' consistent with the rule for readmission.
OAR 820-010-0305 - Reduces the annual renewal fee for PE, PLS, and RPP from $90.00 to $75.00. Revises term 'reapplication' to 'application for readmission' consistent with the rule for readmission (housekeeping).
OAR 820-010-0442 - Adds a separate deadline for applications for readmission to an examination and separate deadlines for applications by comity or 1st licensure.
OAR 820-010-0465 - Adds requirements for additional information if two or more administrations passed since the last application was submitted.
OAR 820-010-0505 - Reduces the biennial renewal fee for PE, PLS, and RPP from $180.00 to $150.00.
OAR 820-010-0520 - Housekeeping. Deletes language 'if applicable' since the requirements will apply to all circumstances.
OAR 820-010-0530 - Housekeeping. Deletes language 'if applicable' since the requirement will apply to the circumstance.
OAR 820-010-0621 - Housekeeping. Deletes unnecessary language.
OAR 820-010-0622 - Separates the circumstances in which a PE may modify designs or documents.
OAR 820-010-0730 - Adopts language for the use of engineering title if registered in another jurisdiction.

Authorized Signer	Mari Lopez Printed name	May 10, 2012 Date

*With this original, file one photocopy of certificate, one paper copy of rules listed in Rulemaking Actions, and electronic copy of rules. **The Oregon Bulletin is published the 1st of each month and updates rules found in the OAR Compilation. For publication in Bulletin, rule and notice filings must be submitted by 5:00 pm on the 15th day of the preceding month unless this deadline falls on a weekend or legal holiday, when filings are accepted until 5:00 pm on the preceding workday. ARC 930-2005

820-010-0730
Use of Engineering Title if Registered in Other Jurisdiction

(1) A person who is not registered in Oregon, but holds a substantially equivalent unexpired certificate of registration in another state, territory or possession of the United States, the District of Columbia, or a foreign country, may use the title, "engineer," "professional engineer," "registered professional engineer," or any of its derivations provided that the jurisdiction(s) in which they are registered is written/printed after the title so as not to mislead the public regarding their credentials.
(2) Other than as described in subsection (1) of this rule, no persons may hold themselves out as an engineer in Oregon by use of the title "professional engineer," "registered professional engineer," or any of their abbreviations or derivatives;
(3) Unless registered as a professional engineer in Oregon, no persons may;
(a) Hold themselves out as an "engineer" other than as described in subsection (1) of this rule or in ORS 672.060;
(b) Offer to practice engineering; or
(c) Engage in the practice of engineering.
Stat. Auth.: ORS 672.007, 672.020, & 672.255
Stats. Implemented: ORS 672.002 - 672.325

820-010-0204
Applications for Registration as Professional Engineers (PE) Based on Examination by Another Jurisdiction or by NCEES (1st Registration)

(1) Applicants who are not registered in another jurisdiction but who meet all the requirements for registration in Oregon may be considered for registration if the application is submitted within five years following passing the practical examination as a professional engineer in another jurisdiction or by NCEES. This includes, for example, applicants who have passed the FE and PE examinations in another jurisdiction or by NCEES, but who are not registered in a jurisdiction. This rule does not apply to applicants who are not currently registered due to expired, delinquent, or otherwise invalid certificates of registration.
(2) Application must include:
(a) Experience Details form including active practice in engineering;
(b) Five references that meet the requirements of the OAR 820-010-0255, three of whom hold registration in a NCEES jurisdiction;
(A) Qualifying experience accrued by the applicant must be accompanied by a reference that supervised the work product as meeting the definition of engineering as defined in the OAR 820-010-0010.
(B) References must be submitted on the Board approved Reference Details form.
(C) The Board may, for good cause upon written application, reduce the number of references required.
(c) Official transcripts or evaluation of degree credentials for those degrees not from an ABET accredited program.
(d) Official verification of successful completion of the NCEES Fundamentals of Engineering examination and the NCEES Principles and Practice of Engineering examination.

(3) Before receiving a certificate of registration to practice professional engineering in Oregon, each applicant must pass a take-home examination on the laws and rules in Oregon.
(4) Application must be accompanied by the $375.00 fee.
Stat. Auth.: ORS 670.310, 672.095, & 672.255
Stats. Implemented: ORS 672.002 - 672.325

820-010-0206
Applications for Registration as Professional Land Surveyors (PLS) Based on Examination by Another Jurisdiction or by NCEES (1st Registration)

(1) Applicants who are not registered in another jurisdiction but who meet all the requirements for registration in Oregon may be considered for registration if the application is submitted within five years following passing the practical examination as a professional land surveyor in another jurisdiction or by NCEES. This includes, for example, applicants who have passed the FLS and PLS examinations in another jurisdiction or by NCEES, but who are not registered in a jurisdiction. This rule does not apply to applicants who are not currently registered due to expired, delinquent, or otherwise invalid certificates of registration.
(2) Application must include:
(a) Experience Details form including active practice in land surveying;
(b) Five references that meet the requirements of the OAR 820-010-0255, three of whom hold registration in a NCEES jurisdiction;
(A) Qualifying experience accrued by the applicant must be accompanied by a reference that supervised the work product as meeting the definition of land surveying as defined in the OAR 820-010-0010.
(B) References must be submitted on the Board approved Reference Details form.
(C) The Board may, for good cause upon written application, reduce the number of references required.
(c) Official transcripts or evaluation of degree credentials for those degrees not from an ABET accredited program.
(d) Official verification of successful completion of the NCEES Fundamentals of Land Surveying examination and the NCEES Principles and Practice of Land Surveying examination.
(3) Before receiving a certificate of registration to practice professional land surveying in Oregon, each applicant must successfully pass a state specific examination covering Oregon law relating to land surveying.
(4) Before receiving a certificate of registration to practice professional land surveying in Oregon, each applicant must pass a take-home examination on the laws and rules in Oregon.
(5) Application must be accompanied by the $375.00 fee.
Stat. Auth.: ORS 670.310, 672.095, 672.157 & 672.255
Stats. Implemented: ORS 672.002 - 672.325

820-010-0208
Applications for Registration as Professional Photogrammetrists (RPP) Based on Examination by Another Jurisdiction or by NCEES (1st Registration)

(1) Applicants who are not registered in another jurisdiction but who meet all the requirements for registration in Oregon may be considered for registration if the application is submitted

within five years following passing the examination as a photogrammetrist in another jurisdiction or by NCEES. This rule does not apply to applicants who are not currently registered due to expired, delinquent, or otherwise invalid certificates of registration.
(2) Application must include:
(a) Experience Details form including active practice in photogrammetric mapping;
(b) Five references that meet the requirements of the OAR 820-010-0255, three of whom hold registration in a NCEES jurisdiction;
(A) Qualifying experience accrued by the applicant must be accompanied by a reference that supervised the work product as meeting the definition of photogrammetric mapping as defined in the OAR 820-010-0010.
(B) References must be submitted on the Board approved Reference Details form.
(C) The Board may, for good cause upon written application, reduce the number of references required.
(c) Official transcripts or evaluation of degree credentials for those degrees not from an ABET accredited program.
(d) Official verification of successful completion of the NCEES Fundamentals of Land Surveying examination and a professional photogrammetry examination recognized by the Board.
(3) Before receiving a certificate of registration to practice professional photogrammetric mapping in Oregon, each applicant must pass a take-home examination on the laws and rules in Oregon.
(4) Application must be accompanied by the $375.00 fee.
Stat. Auth.: ORS 670.310, 672.095, 672.157 & 672.255
Stats. Implemented: ORS 672.002 - 672.325

820-010-0209
Applications for Certification as a Water Right Examiner

(1) Applicants who hold a current registration as a professional engineer, land surveyor, or registered geologist may be considered for certification as a water right examiner.
(2) Before receiving a certificate as a water right examiner, the applicant must successfully pass a written examination on properly performing surveying, mapping, hydraulic computations, and information gathering duties required by ORS 537.798.
(3) Applications must be submitted by the dates specified in OAR 820-010-0442 to be considered by the Board.
(4) Applications submitted by registered geologists will be accompanied by official documentation verifying current registration with the Oregon State Board of Geologist Examiners (OSBGE).
(5) Requests for special accommodations will be made in accordance with OAR 820-010-0443.
(6) Fee for an initial application for certification as a water right examiner is $105.00.
(7) Fee for an application for readmission to the examination for certification as a water right examiner is $40.00.
Stat. Auth.: ORS 670.310 & 672.255
Stats. Implemented: ORS 672.002 - 672.325

820-010-0210

Application for Enrollment as an Engineering Intern (EI) and Land Surveying Intern (LSI)

Applicants for enrollment as an EI or LSI must submit documentation, compliant with OAR 820-010-0215.
(1) Applications for admission to examination based on educational qualifications must include:
(a) Application for the Fundamentals of Engineering/Fundamentals of Land Surveying examination.
(b) Official transcripts or evaluation of degree credentials demonstrating completion of a curriculum satisfactory to the Board as defined in OAR 820-010-0225 or 820-010-0226.
(2) Applications for admission to examination based on experience or based on a combination of educational and experience qualifications must include:
(a) Application for the Fundamentals of Engineering/Fundamentals of Land Surveying examination.
(b) Official transcripts or evaluation of degree credentials for those degrees not from an ABET accredited program, if applicable.
(c) Experience Details form.
(d) Three references that meet the requirements of the OAR 820-010-0255;
(A) Qualifying experience accrued by the applicant must be accompanied by a reference that supervised the work product as meeting the definition of engineering as defined in the OAR 820-010-0010.
(B) References must be submitted on the Board approved Reference Details form.
(C) The Board may, for good cause upon written application, reduce the number of references required.
(3) Application must be accompanied by the $35.00 fee.
(4) Application for readmission must be accompanied by the $25.00 fee.
Stat. Auth.: ORS 670.310, 672.105, 672.118 & 672.255
Stats. Implemented: ORS 672.002 - 672.325

820-010-0212
Applications for Registration as Professional Engineers (PE) Based on Examination

(1) Applicants for registration as a professional engineer must submit documentation, compliant with OAR 820-010-0215, to include:
(a) Application for Registration by Examination;
(b) Experience Details form including active practice in engineering;
(c) Five references that meet the requirements of the OAR 820-010-0255, three of whom hold registration in a NCEES jurisdiction;
(A) Qualifying experience accrued by the applicant must be accompanied by a reference that supervised the work product as meeting the definition of engineering as defined in the OAR 820-010-0010.
(B) References must be submitted on the Board approved Reference Details form.
(C) The Board may, for good cause upon written application, reduce the number of references required.
(d) Official transcripts or evaluation of degree credentials for those degrees not from an ABET accredited program.

(e) Official verification of successful completion of the Fundamentals of Engineering examination.
(2) Before receiving a certificate of registration to practice professional engineering in Oregon, each applicant must pass a take-home examination on the laws and rules in Oregon.
(3) Application must be accompanied by the $225.00 fee.
(4) Application for readmission must be accompanied by the $90.00 fee.
Stat. Auth.: ORS 670.310, 672.095, 672.157, & 672.255
Stats. Implemented: ORS 672.002 - 672.325

820-010-0213
Applications for Registration as Professional Land Surveyors (PLS) Based on Examination

(1) Applicants for registration as a professional land surveyor must submit documentation to include:
(a) Application for Registration by Examination;
(b) Experience Details form including active practice in land surveying;
(c) Five references that meet the requirements of the OAR 820-010-0255, three of whom hold registration in a NCEES jurisdiction;
(A) Qualifying experience accrued by the applicant must be accompanied by a reference that supervised the work product as meeting the definition of land surveying as defined in the OAR 820-010-0010.
(B) References must be submitted on the Board approved Reference Details form.
(C) The Board may, for good cause upon written application, reduce the number of references required.
(d) Official transcripts or evaluation of degree credentials for those degrees not from an ABET accredited program.
(e) Official verification of successful completion of the Fundamentals of Land Surveying examination.
(2) Before receiving a certificate of registration to practice professional land surveying in Oregon, each applicant must pass a take-home examination on the laws and rules in Oregon.
(3) Application must be accompanied by the $265.00 fee.
(4) Applications for readmission:
(a) Applications for readmission for both the National (6-hour) examination and the Oregon Specific (4-hour) examination must be accompanied by the $130.00 fee.
(b) Application for readmission for the National (6-hour) examination must be accompanied by the $75.00 fee.
(c) Application for readmission for the Oregon Specific (4-hour) examination must be accompanied by the $55.00 fee.
Stat. Auth.: ORS 670.310, 672.095, 672.157, & 672.255
Stats. Implemented: ORS 672.002 - 672.325

820-010-0214
Applications for Registration as Professional Photogrammetrists (RPP) Based on Examination

(1) Applicants for registration as a professional photogrammetrist must submit documentation to include:
(a) Application for Registration by Examination;
(b) Experience Details form including active practice in photogrammetric mapping;
(c) Five references that meet the requirements of the OAR 820-010-0255, three of whom hold registration in a NCEES jurisdiction;
(A) Qualifying experience accrued by the applicant must be accompanied by a reference that supervised the work product as meeting the definition of photogrammetric mapping as defined in the OAR 820-010-0010.
(B) References must be submitted on the Board approved Reference Details form.
(C) The Board may, for good cause upon written application, reduce the number of references required.
(d) Official transcripts or evaluation of degree credentials for those degrees not from an ABET accredited program.
(e) Official verification of successful completion of the Fundamentals of Land Surveying examination.
(2) Before receiving a certificate of registration to practice professional photogrammetric mapping in Oregon, each applicant must pass a take-home examination on the laws and rules in Oregon.
(3) Application must be accompanied by the $245.00 fee.
(4) Application for readmission must be accompanied by the $110.00 fee.
Stat. Auth.: ORS 670.310, 672.095, 672.157, & 672.255
Stats. Implemented: ORS 672.002 - 672.325

820-010-0215
Form of Applications

(1) Applications for registration as professional engineers, professional land surveyors, professional photogrammetrists and for enrollment as an EI, an LSI, or an application for certification as a water right examiner will be made on printed forms issued by the Board in accordance with Board instructions.
(2) All applications must be accompanied by the appropriate fee.
(3) The following must be submitted to the Board in a single package by the application deadline in OAR 820-010-0442:
(a) Application;
(b) Experience Details form;
(c) Reference Details forms;
(d) Request for Reasonable Accommodations to Oregon Specific Examinations; and
(e) Explanation of any work performed in conjunction with any educational program as defined in OAR 820-010-0010.
(4) Applications for registration as professional engineers, professional land surveyors, or professional photogrammetrists must be accompanied by a completed take-home examination on the laws and rules in Oregon.
(5) The following documents may be submitted by the issuer to the Board office and received no later than December 15 for the Spring examination administration or no later than June 15 for the Fall examination administration:

(a) Official verification of examinations and/or substantially equivalent examinations successfully passed;
(b) Official verification of current registration by another jurisdiction;
(c) Official transcripts or course-by-course evaluations; or
(d) NCEES Records.
(6) Applicants who do not comply with this rule will be considered failing to complete the application process, subject to OAR 820-010-0300, and not eligible to forward fees.
Stat. Auth.: ORS 670.310, 672.095, 672.157, & 672.255
Stats. Implemented: ORS 672.002 - 672.325

820-010-0260
Denied Applications

A denied applicant shall on request be fully informed as to the reason for the rejection of their application, and they may thereafter file with the Board any reason they desire to support a claim for reconsideration.
Stat. Auth.: ORS 670.310 & 672.255
Stats. Implemented: ORS 672.002 - 672.325

820-010-0300
Refunds and Charges

(1) Application fees are non-refundable.
(2) Refunds of application fees will not be made to individuals who fail to complete the application process, to qualify for, withdraw from, or do not appear for, the examination.
(3) Comity application fees will not be refunded, but may be applied toward examination fee if requested by the applicant and the application has not been denied.
(4) Rescore fees are non-refundable.
(5) If the Board receives payment of any fees by check and the check is deposited and returned to the Board, the payor of the fees will be assessed a charge of $20 in addition to the required payment of the fees.
Stat. Auth.: ORS 670.310 & 672.255
Stats. Implemented: ORS 672.002 - 672.325

820-010-0305
Fees

(1) The Board has determined an outside testing provider will administer examinations on behalf of the Board. In addition to state fees, all approved applicants are charged for the test administration fee in addition to any book or scoring fees or any other examination-related fees. The applicant must pay all these costs in advance to the Board and the outside testing provider. The amount for each specific application is compiled in section (2) of this rule. Where applicable, the initial activation and certificate fee must be included. The total amount for each specific application is compiled in a fee schedule published separately. The amount to be submitted will be equal to a total of items (a) through (c) in this section. Actual dollar amounts

for application, initial activation, renewal and certificate are listed in sections (2) and (3) of these rules:
(a) Fee for application.
(b) Fee for initial activation equal to one year renewal (one time fee applies to PE, PLS, RPP, and CWRE only; not applicable to reexamination).
(c) Fee for issuance of first certificate (one time fee applies to PE, PLS, RPP, and CWRE only).
(2) Fees for examination application:
(a) Initial fundamentals of engineering examination application — $35.
(b) Initial fundamentals of land surveying examination application — $35.
(c) Initial professional engineering (PE) examination application — $100.
(d) Initial professional geotechnical examination application — $375.
(e) Initial professional land surveying examination application — $140.
(f) Initial professional photogrammetric mapping examination application — $120.
(g) Certified Water Right Examiner test application — $50.
(h) Application for readmission to the Fundamentals of engineering examination — $25.
(i) Application for readmission to the Fundamentals of land surveying examination— $25.
(j) Application for readmission to the Professional engineering (PE) examination— $90.
(k) Application for readmission to the Professional geotechnical examination— $365.
(l) Application for readmission to the Professional land surveying (PLS) examination— $130.
(m) Application for readmission to the Oregon law portion of PLS examination— $55.
(n) Application for readmission to the National portion of PLS examination— $75.
(o) Application for readmission to the Professional photogrammetric mapping examination — $110.
(p) Application for readmission to the Certified Water Rights Examiner test— $40.
(q) Proctor Request — $100.
(3) Fees for certification, registration, and renewal:
(a) Professional wall certificate — $35.
(b) Application for registration as a professional engineer — $250.
(c) Application for registration as a professional land surveyor — $250.
(d) Application for registration as a registered professional photogrammetrist — $250.
(e) Temporary permit issued under ORS 672.109 and 672.127 — $100.
(f) Re-issuance of lost or mutilated pocket card — $10.
(g) Issuance of certificate without examination based on experience as provided under ORS 672.255 — $250.
(h) Re-score of an Oregon specific examination item — $50.
(i) Annual renewal of a professional engineering certificate — $75.
(j) Annual renewal of a professional land surveyor certificate — $75.
(k) Annual renewal of a registered professional photogrammetrist certificate — $75.
(l) Delinquency renewal fee — $80 for any part of each two-year renewal period during delinquency.
(m) Fee for reinstatement for inactive or retired registrant or certificate holder — $225.
(n) Annual renewal of water right examiner certificate — $20.
(o) Verification of certification(s) and/or registration(s) — $15.
Stat. Auth.: ORS 670.310, 672.153, 672.155, & 672.255
Stats. Implemented: ORS 672.002 - 672.325

820-010-0442
Application Deadlines

(1) Deadlines to submit applications for admission to examinations based on the schedule contained in OAR 820-010-0440 are:
(a) December 1 is the deadline for applications for the Spring examination administration.
(b) January 1 is the deadline for applications for readmission to the Spring examination administration.
(c) June 1 is the deadline for applications for the Fall examination administration.
(d) July 1 is the deadline for applications for readmission to the Fall examination administration.
(2) Applicants may request to withdraw an application and fees paid to the Board for consideration from an examination administration. An application and fees paid to the Board may be withdrawn and forwarded to the next available examination administration only.
(a) Request must be made in writing; and
(b) Request must be made no later than March 1 to withdraw from the Spring examination administration or no later than September 1 to withdraw from the Fall examination administration; and
(c) The request can only be made once per application.
(3) Deadlines to submit applications for registration as a PE or RPP based on licensure by another jurisdiction (comity) or based on examination by another jurisdiction or NCEES (1st registration) are the first day of the month prior to the month of a Board meeting.
(a) If an application package is lacking information, the applicant may request to forward the application and fees to the following Board meeting for approval. An application package and fees may be forwarded to the following two Board meetings only.
(b) If the application package is still lacking information after the third consideration, the application will be considered incomplete and the fees will be non-refundable.
(4) Deadlines to submit applications for registration as a PLS based on licensure by another jurisdiction (comity) or based on examination by another jurisdiction or NCEES (1st registration) are:
(a) February 1st to sit for the Spring Oregon Specific Land Surveying examination.
(b) August 1st to sit for the Fall Oregon Specific Land Surveying examination.
(c) If successful results on the Oregon Specific Land Surveying examination are not attained, the applicant must comply with the deadlines contained in subsection (1) of this rule.
(5) All applications must be postmarked or hand delivered by 5:00 p.m. on the deadline. If the deadline falls on a Saturday, Sunday, or legal Holiday, applications are accepted until 5:00 p.m. on the preceding business day.
Stat. Auth.: ORS 670.310 & 672.255
Stats. Implemented: ORS 672.002 - 672.325

820-010-0465
Application for Readmission to Examination

(1) Applicants for registration as a PE, PLS, or RPP, and for EI and LSI enrollment who did not achieve a passing grade in their first and second written examinations will, before re-admittance to a subsequent examination, be required to submit valid evidence of further preparation on their part. Such evidence must include proof of one or more of the following:

(a) Courses of study undertaken;
(b) Special training; or
(c) Additional experiences gained since their last examination.
(2) If two or more examination administrations have passed since the date the last application was made to the Board, applicants must provide the following updated documents:
(a) Experience Details form; and
(b) One Reference Details form.
(3) In all cases, submitted proof must be satisfactory to the Board.
(4) Application for readmission and fees will not be accepted prior to the release of the results from the preceding examination.
(5) If five years or more have passed since the date the last application was made to the Board, applicants must submit a new initial application along with all supporting documents and a full application fee.
Stat. Auth.: ORS 670.310 & 672.255
Stats. Implemented: ORS 672.002 - 672.325

820-010-0505
Biennial Renewal of Registration or Certification

(1) Registration as a professional engineer, professional land surveyor, or professional photogrammetrist with the Board is on a biennial renewal schedule. As a condition of registration renewal, registrants must comply with the continuing professional development requirements in OAR 820-010-0635. Certification of completing the required professional development requirements on the CPD Organizational Form and fee must be postmarked or hand delivered by 5:00 p.m. on the day of the expiration date of the registration. The biennial fee to renew a registration is described below:
(a) Professional Engineer — $150.00;
(b) Professional Land Surveyor — $150.00;
(c) Professional Photogrammetrist — $150.00;
(2) Certification as a certified water right examiner is on a biennial renewal schedule. The fee must be postmarked or hand delivered by 5:00 p.m. on the day of the expiration date of the certification. The biennial fee to renew a certification as a water right examiner is $40.00
(3) A delinquent fee of $80.00 will be assessed on the first day following the expiration date of each registration or certification, for each biennial renewal period in which payment or certification of completing the required continuing professional development hours is not submitted.
(4) Registrations or certificates in the delinquent or retired status for a period of 5 years or more may not be renewed. Delinquent or retired registrants or certificate holders must re-apply and re-take any applicable examination to obtain their certificate of registration or other certificate after a period of 5 years.
Stat. Auth.: ORS 670.310, 672.160, 672.170, & 672.255
Stats. Implemented: ORS 672.002 - 672.325

820-010-0520
Registrants or Certificate Holders Not Qualified to Practice

Registrants or certificate holders who are delinquent, retired, inactive, suspended or revoked by the Board, are not authorized to engage in the professional practice of engineering, land surveying, photogrammetric mapping, or the professional activities of a certified water right examiner as defined in ORS Chapter 537 and OAR Chapter 690. Except as provided in section (2), registrants or certificate holders who are delinquent, retired, inactive, suspended or revoked may not hold out as professional engineers, professional land surveyors, professional photogrammetrists, or certified water right examiners.

(1) Delinquent registrants or certificate holders. Registrants or certificate holders become delinquent because they fail, within a period of five years from the renewal date, to renew their certificate of registration or to pay their renewal fees or satisfy the required PDH units. A delinquent registrant or certificate holder may return to active status:

(a) Upon application to the Board;

(b) By paying the delinquent renewal fee required by OAR 820-010-0305(3);

(c) By paying the biennial renewal fee required by OAR 820-010-0505; and

(d) By satisfying and submitting proof of completion on a form approved by the Board of all delinquent PDH units, at a rate of 15 PDH units per year delinquent, to a maximum of 30 PDH units as stated in OAR 820-010-0635.

(2) Retired registrants or certificate holders. Registrants or certificate holders may retire once they notify the Board that they are not providing engineering, land surveying, photogrammetric mapping services, or professional activities of a certified water right examiner to the public and they request retired status. Registrants or certificate holders who are retired may not use their seal. However, retired registrants may sign documents, listing after their name the designation "PE (Retired)," "SE (Retired)," "PLS (Retired)," "Photogrammetrist (Retired)," or "CWRE (Retired)," as appropriate. A retired registrant or certificate holder may, within a period of 5 years from retirement, return to active status:

(a) Upon application to the Board,

(b) Successfully pass a take-home examination on the laws and rules in Oregon;

(c) By paying the reinstatement fee required by OAR 820-010-0305(3);

(d) By paying the biennial renewal fee required by OAR 820-010-0505; and

(e) By satisfying and submitting proof of completion on a form approved by the Board of 15 PDH units per year for each year (or part of a year) retired, to a maximum of 30 PDH units as stated in OAR 820-010-0635.

(3) Inactive registrants or certificate holders. Registrants or certificate holders may place their license or certification on inactive status if the registrant or certificate holder has suffered a debilitating mental or physical illness, injury or disease that prevents the registrant or certificate holder from engaging in the professional practice. Registrants or certificate holders must request to be placed on inactive status. Registrants or certificate holders making such requests must provide documentation prepared by a licensed physician that the registrant or certificate holder suffers from a specific, named debilitating mental or physical illness, injury or disease that prevents the registrant or certificate holder from engaging in the professional practice, and an estimate of the period of time during when the illness, injury or disease will last or whether it is of an unlimited duration. An inactive registrant or certificate holder may, within a period of 5 years from inactive, return to active status:

(a) Upon application to the Board;

(b) Successfully pass a take-home examination on the laws and rules in Oregon;

(c) By paying the reinstatement fee required by OAR 820-010-0305(3);

(d) By paying the biennial renewal fee required by OAR 820-010-0505; and
(e) By satisfying and submitting proof of completion on a form approved by the Board of 15 PDH units per year for each year (or part of a year) inactive, to a maximum of 30 PDH units as stated in OAR 820-010-0635.
Stat. Auth: ORS 672.255(1)(g)
Stats. Implemented: ORS 672.170(4), 672.180 & 672.255(1)(g)

820-010-0530
United States Military Registrants

(1) Upon written request, biennial renewal fees and continuing professional development units may be waived while a registrant holding a registration to practice engineering, land surveying, or photogrammetry in Oregon is on active duty with the Armed Forces of the United States.
(2) An active duty registrant with the Armed Forces of the United States may return a registration to its former status upon written notification to the Board within 60 days of the date of honorable discharge. Former status will be restored by satisfying and submitting proof of completion of 15 PDH units per year for each year (or part of a year) in active military status on the Continuing Professional Development Organizational Form. Biennial renewal fees will not be required until the biennial renewal period following the date of honorable discharge.
(3) If a registrant fails to notify the Board in writing within 60 days from the date of honorable discharge, or within the registration biennial renewal period in which the honorable discharge becomes effective, whichever is the longer period of time, that person may be subject to fees, including late-payment fees, assessed by the Board or other registration requirements in accordance with ORS Chapter 672.
Stat. Auth: ORS 408.450 & 672.255(1)(g)
Stats. Implemented: ORS 672.020(1), 672.025(1), 672.028(1) & 672.045(1)

820-010-0621
Final Documents

(1) In addition to the final documents identified in ORS 672.020(2) and 672.025(2), final documents include plats, design information, and calculations. All final documents will bear the seal and signature of the registrant under whose supervision and control they were prepared.
(2) Documents that are not final documents must be marked as "preliminary", "not for construction", "review copy", "draft copy, subject to change", or with some similar wording to indicate that the documents are not intended to represent the final work product of the registrant.
Stat. Auth.: ORS 670.310 & 672.255
Stats. Implemented: ORS 672.002 - 672.325

820-010-0622
Modifying Designs or Documents

(1) Documents prepared and sealed by a Professional Engineer may be modified only when all of the following requirements are met:
(a) Only a Professional Engineer can modify designs or documents prepared and sealed by another Professional Engineer.

document if they are competent by education or experience.
(c) The Professional Engineer modifying another Professional Engineer's design or document will cloud, encircle, or in some other way clearly indicate the portion of the design or document they are revising and refer the viewer to a separate design or document.
(d) The Professional Engineer making the design revisions will seal and sign the separate design or document.
(e) A Professional Engineer modifying designs or documents not sealed must provide all the engineering services that would have been required had they started the work from its origin.
(2) Professional Engineers modifying designs or documents prepared by an unlicensed person for an exempt structure must do the following:
(a) The Professional Engineer modifying the design or document will cloud, encircle, or in some other way clearly indicate the portion of the design or document they are revising and refer the viewer to a separate design or document.
(b) The Professional Engineer making the design revision will seal and sign the separate design or document.
Stat. Auth.: ORS 670.310 & 672.255
Stats. Implemented: ORS 672.002 - 672.325