

HOUSE INTERIM TASK FORCE ON SMALL BUSINESS

Seventy-seventh Legislative Assembly

The House Interim Task Force on Small Business will operate in accordance with the Oregon Constitution, House Rules, Mason's Manual of Legislative Procedure and applicable statutory provisions.

1. Task Force rules may be amended by the affirmative vote of a majority of members appointed, but at least one day's notice shall be given in writing to each Task Force member.
2. A quorum shall be comprised of a majority of the members appointed to the Task Force. In the absence of a quorum, the Co-Chairs may assign fewer members to receive public testimony. A quorum for such hearings shall be one member.
3. The officers of the Task Force shall be the Co-Chairs, who are appointed by the Speaker of the House.
4. The Co-Chairs shall call Task Force meetings, set agendas and cause notice of the time and place of Task Force meetings.
5. Subcommittees may be appointed by the Co-Chairs or designated by the Speaker of the House as necessary to complete the work of the Task Force. However, only the full Task Force is authorized to act on recommendations affecting any matter before the Task Force. When referring any matter to a subcommittee for investigation, the Co-Chairs may specify the date by which the subcommittee report should be made to the full Task Force. A quorum of a subcommittee shall be a majority of the members appointed.
6. Hearing notices identifying an agenda of subjects to be considered by the Task Force shall be posted in accordance with House Rules.
7. All meetings of the Task Force shall be open to the public.
8. Upon the request of one member, a roll call vote shall be taken and recorded on any question.
9. A majority of the appointed members shall be required to approve recommendations.

ADOPTED : _____