

**HOUSE COMMITTEE ON AUDITS**

**April 28, 2005 Hearing Room D**

**8:30 A.M. Tapes 69 - 70**

**MEMBERS PRESENT:           Rep. Jerry Krummel, Chair**

**Rep. Tom Butler, Vice-Chair**

**Rep. Diane Rosenbaum, Vice-Chair**

**Rep. Alan Brown**

**Rep. Jackie Dingfelder**

**STAFF PRESENT:           Jim Keller, Committee Administrator**

**Kellie Whiting, Committee Assistant**

**MEASURES/ISSUES HEARD:**

**Department of Administrative Services' Price List of Goods and  
Services – Informational Meeting**

**These minutes are in compliance with Senate and House Rules. Only text enclosed in quotation marks reports a speaker's exact words. For complete contents, please refer to the tapes.**

**TAPE/#    Speaker                    Comments**

## TAPE 69, A

002 Chair Krummel Calls the meeting to order at 8:40 a.m. and opens the informational meeting on the Department of Administrative Services' (DAS) Price List of Goods and Services.

### DAS PRICE LIST OF GOODS AND SERVICES – INFORMATIONAL MEETING

013 Chair Krummel Refers to the DAS 2005-07 Price List of Goods and Services (**EXHIBIT A**). Refers to page E-22 and explains the central government services charges.

067 Bill Fink Acting Deputy Administrator, DAS. Provides an overview of the Price List of Goods and Services. Notes it is a list of estimated charges for the upcoming biennium. Notes it includes DAS services and non-DAS services. Comments the charges are built prior to the budget process. Comments on the Governors' recommended budget. Explains the premise for the list, including the budget, adjustments, debt service and policy package options. Explains the difference between the fee for service model and an assessment model.

144 Fink Explains the assessment distribution. Explains the process if there is an overcharge. Comments the options include lowering the rate. Describes the legislative expenditure authority.

211 Chair Krummel Inquires what happens if the costs go up and asks if there is flexibility to charge agencies more.

221 Fink Responds the unanticipated increases can happen and can add to the cost for service. Comments they would make a request to the emergency board.

243 Chair Krummel Refers to the forward and asks for clarification.

254 Fink Responds the price list is published before the agency requests are made and when the budgets are reviewed, the governor may decide to not include it in the budget.

299 Chair Krummel Comments on the concerns of the agencies in regards to the budget planning.

314 Fink Clarifies why the price list is used.

320	Chair Krummel	Inquires if the document is likely to change in the course of the biennium and if a new document is published and distributed.
326	Fink	Responds the document will not change, but the numbers can. Asserts a new document is not published.
355	Chair Krummel	Inquires how the agencies are billed.
364	Fink	Responds the fees are billed monthly and the assessments are charged on a different schedule. Notes the billing schedule is known upfront.
381	Fink	Comments an assessment that is billed annually to some agencies might be billed quarterly to other agencies.
401	Chair Krummel	Inquires about how the agencies set prices.
414	Fink	Responds non-DAS agencies set their own rates.

**TAPE 70, A**

006	Chair Krummel	Inquires about the call centers and the sensitivity of records.
021	Fink	Responds in some cases there will be a choice to use DAS or a private vendor for call centers. Responds there are other cases where DAS is the sole provider.
045	Chair Krummel	Inquires if there is a DAS rule addressing call centers.
054	Fink	Responds he will research it.
057	Chair Krummel	Inquires about the Department of Justice raising their rates for lawyers and asks if agencies are allowed to use services outside the Attorney's General's Office.
071	Fink	Responds about the agencies' options.
084	Chair Krummel	Inquires about the payroll services within the State Controller's Office.

095	Fink	Responds the payroll charges are billed to agencies on a per-transaction basis.
103	Chair Krummel	Inquires about the rate for Tri-Met.
118	Fink	Responds he will research the information.
138	Rep. Brown	Reiterates that the mass transit rate applies to transit districts and can be chartered under two different statutes.
150	Chair Krummel	Inquires about the Archives Division and the charges for per-cubic feet. Asks about the duplicate or additional charges for the same services.
190	Fink	Responds he believes they are separate charges.
193	Chair Krummel	Inquires why the additional charges.
201	Fink	Responds the central governments charges are charged separately because they are federally reimbursable. Responds he will research the issue.
317	Chair Krummel	Requests the information. Expresses his concern over agencies being charged twice for services.
256	Fink	Refers to page E-22 and responds about the central government charges.
274	Rep. Rosenbaum	Comments on the record center on page E-nine.
327	Chair Krummel	Comments on the Achieves Building. Inquires about page E-24 and asks about the Minority Women and Emerging Small Business charges. Inquires why the agencies are being charged for the services mentioned.
339	Fink	Responds about the function serving all state agencies.
352	Chair Krummel	Inquires what the other agencies have to do with the Minority and Emerging Small Business.

367	Fink	Responds about the contracting competition and the effects of the contracting process.
380	Chair Krummel	Asks for clarification on the reason why the certification for Minority Women and Emerging Small Business are assessed to other agencies.
419	Rep. Dingfelder	Inquires if there is a fee assessed based on the number of contracts.

**TAPE 69, B**

011	Fink	Responds he is not prepared to answer the questions in regards to Minority Women and Emerging Small Businesses.
027	Chair Krummel	Inquires about the library assessments and services provided. Refers to page E- 46 and asks about the basis of the figures.
064	Fink	Responds all the calculations are DAS calculations, are assessments and are shared and available to the agencies.
078	Chair Krummel	States the assessments generally are charged based on the head count.
084	Fink	Responds it is the basis for assessments and explains the adjustments for small agencies.
090	Chair Krummel	Asks for clarification on the fact that there are not double charges.
105	Fink	States that there are not double charges and explains the separate programs.
133	Rep. Rosenbaum	Refers to the central government charges on page E-22 and inquires about the rationale for the other funded position category.
142	Fink	Responds he will research the question.
191	Chair Krummel	Comments on the replacement cost and process in regards to DAS vehicles.
207	Chair Krummel	Closes the informational meeting on the Department of Administrative Services' Price List of Goods and Services. Adjourns the meeting at 10:05 a.m.

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**EXHIBIT SUMMARY**

**A. Department of Administrative Services, price list, staff, 87 pp**