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Secretary of State  
Certificate and Order for Filing  
**PERMANENT ADMINISTRATIVE RULES**

I certify that the attached copies\* are true, full and correct copies of the PERMANENT Rules(s) adopted on August 24, 2006 by the  
Date prior to or same as filing date.

Oregon Transportation Commission, Oregon Department of Transportation 735  
Agency and Division Administrative Rules Chapter Number

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to become effective upon filing Rulemaking Notice was published in the July 2006 Oregon Bulletin.\*\*  
Date upon filing or later Month and Year

**RULE CAPTION**

Acceptable Proofs of Age, Identity and Residence Address for Driver License, Driver Permit, ID Card  
Not more than 15 words that reasonably identify the subject matter of the agency's intended action.

**RULEMAKING ACTION**  
List each rule number separately, 000-000-0000.

**ADOPT:** Secure approval of rule numbers with the Administrative Rules Unit prior to filing.

**AMEND:**  
OAR 735-062-0020 & 735-062-0030

**REPEAL:**

**RENUMBER:** Secure approval of rule numbers with the Administrative Rules Unit prior to filing.

**AMEND & RENUMBER:** Secure approval of rule numbers with the Administrative Rules Unit prior to filing.



ORS 184.616, 184.619, 802.010, 807.050, 807.150 & 807.400  
Stats. Auth. Other Authority

ORS 807.050, 807.062, 807.110, 807.150, 807.160, 807.220, 807.230, 807.280 & 807.400  
Stats. Implemented

**RULE SUMMARY**

These rules outline acceptable proof of an applicant's identity, age and residence address when applying to DMV for an original, renewal or replacement driver permit, driver license or identification card. Because of the tremendous problem identity theft and use of fraudulently obtained documents present nationwide, and because a driver license or identification card are the primary forms of identification, these rules amendments are intended to provide DMV with the documentation necessary to verify the identity, age and residence address of a person issued a driver permit, driver license or identification card. DMV has amended these two rules several times in the last few years to insure that DMV requires documents that accurately verify a person's identity, age and residence address without limiting the list of acceptable documents so that it becomes impossible for some individuals to provide the verification necessary to obtain a driver license, permit or identification card. These rule amendments clarify current document requirements to add documents that meet the DMV criteria for verifying age, identity and residence address.

Lorna Youngs Lorna Youngs August 25, 2006  
Authorized Signer Printed Name Date

\* With this original, file one photocopy of certificate, one paper copy of rules listed in Rulemaking Actions, and electronic copy of rules.  
\*\* The Oregon Bulletin is published on the 1st of each month and updates the rule text found in the Oregon Administrative Rules Compilation. Notice forms must be submitted to the Administrative Rules Unit, Oregon State Archives, 800 Summer Street NE, Salem, Oregon 97310 by 5:00 pm on the 15th day of the preceding month unless this deadline falls on a Saturday, Sunday or legal holiday when Notice forms are accepted until 5:00 pm on the preceding workday.  
ARC 930-2005

DMV 9-2006

**735-062-0020**

**Proof of Age and Identity Requirements**

(1) The Driver and Motor Vehicle Services Division of the Department of Transportation (DMV) will require all applicants for driver permits, driver licenses, and identification cards to present to DMV documentary proof of the applicant's age and identity prior to the issuance of such driver permit, driver license, or identification card.

(2) Applicants for original driver permits, driver licenses, and identification cards must present:

- (a) Two of the primary proofs of age and identity listed in section (10) of this rule; or
- (b) One of the primary proofs of age and identity listed in section (10) of this rule that contains a date of birth and at least two of the secondary proofs of age and identity listed in section (11) of this rule.

(3) Applicants for renewal of driver permits, driver licenses and identification cards must present:

- (a) Two of the primary proofs of age and identity listed in section (10) of this rule;
- (b) One of the primary proofs of age and identity listed in section (10) of this rule that contains a date of birth and at least two of the secondary proofs of age and identity listed in section (11) of this rule;
- (c) The renewal reminder notice mailed by DMV as required by ORS 807.140 and their current driver permit, driver license or identification card; or
- (d) Two of the supplemental proofs of age and identity listed in section (12) of this rule, if:

(A) The applicant can correctly answer one or more questions about the applicant's motor vehicle record; and

(B) DMV verifies the applicant's identity through the duplicate photograph retained by DMV under ORS 807.115.

(4) Applicants for replacement driver permits, driver licenses and identification cards must comply with ORS 807.162 and also present:

- (a) Two of the primary proofs of age and identity listed in section (10) of this rule;
- (b) One of the primary proofs of age and identity listed in section (10) of this rule that contains a date of birth and at least two of the secondary proofs of age and identity listed in section (11) of this rule; or
- (c) Two of the supplemental proofs of age and identity listed in section (12) of this rule if:

(A) The applicant can correctly answer one or more questions about the applicant's driver or motor vehicle record; and

(B) DMV verifies the applicant's identity through the duplicate photograph retained by DMV under ORS 807.115.

(5) Documents must be original or certified copies.

(6) Foreign birth certificates, passports and driver licenses will not be accepted as primary proof of age and identity unless they are either in English or contain an English translation within the same document. No separate translation document(s) will be accepted.

(7) Documents must be of different types and no two documents can be issued by the same government agency, department or consulate. For example, a U.S. birth certificate issued by a state agency and a social security card issued by the Social Security

Administration are acceptable. A passport and a consulate card issued by the same consulate will not be accepted.

EXCEPTION: The Oregon digital photo on file and an Oregon driver permit, driver license or identification card will serve as two separate primary documents. For example, a person who has a valid Oregon driver permit and applies for an Oregon driver license could present the valid driver permit and the photo on file as sufficient proof of age and identity.

(8) Except as otherwise provided in this rule, DMV will accept the document up to one year after the expiration date shown on the document.

(9) For an original driver license, driver permit or identification card, if the applicant's true name has changed, at least one of the required proofs of age and identity must show the person's current true name. If a transaction includes a name change required under ORS 807.560 or ORS 807.400, one of the required proofs of age and identity must show the applicant's name as shown in the applicant's DMV driving record, and one of the required proofs of age and identity must show the person's new true name.

(10) Primary proofs of age and identity include:

(a) A U.S., Canadian or U.S. Territorial government issued birth certificate. For purposes of this subsection, DMV will not accept a hospital issued birth certificate, hospital card, birth registration or baptismal certificate.

(b) A U.S. Consular Report of Birth Abroad (FS-240).

(c) A Certification of Birth (DS-1350 or FS-545).

(d) U.S. Military documents including:

(A) Military or Armed Forces ID card;

(B) Military Common Access Card;

(C) U.S. Uniform Services ID and Privileges card (DD1173 and DD1173-1); and

(D) Request for Verification of Birth (DD372).

(e) Passport, not expired more than five years from the date of expiration.

(f) U.S. immigration or naturalization documents including:

(A) U.S. Citizen ID card (I-179 and I-197);

(B) Resident Alien card or Permanent Resident card (I-551);

(C) Temporary Resident ID card (I-688);

(D) Employment Authorization Document (I-688A, I-688B and I-766);

(E) Certificate of Citizenship (N560 and N561); or

(F) Certificate of Naturalization (N550, N570 and N578).

(g) Out-of-state, District of Columbia, U.S. Territorial government or Canadian driver license, instruction permit or identification card, that contains the applicant's photograph, not expired more than one year from the date of expiration unless hole-punched or marked as "Not Valid as ID".

(h) Oregon driver license, instruction permit, or identification card that has the applicant's photograph, not expired more than five years from the date of expiration.

(i) The applicant's duplicate photograph retained by DMV under ORS 807.115.

(j) Non-immigrant visa issued by the U.S. Department of State.

(k) Temporary immigrant visa (I-551) issued by the U.S. Department of State

(L) U.S. Department of State driver license or Non-driver ID card.

(m) An Oregon Concealed Weapon Permit/Concealed Handgun License.

(n) A Confederated Tribes of Oregon Tribal ID card if:

- (A) DMV determines the procedures used in issuing the card are reasonably equivalent to DMV standards for verification of a person's age and identity; and
- (B) The card contains sufficient security features to alleviate alteration or counterfeiting of the card.
- (o) Social Security card.
- (p) A Consulate ID card if:
  - (A) DMV determines the procedures used in issuing the card are reasonably equivalent to DMV standards for verification of a person's age and identity; and
  - (B) The card contains sufficient security features to alleviate alteration or counterfeiting of the card.
- (q) A letter verifying identity provided by an Oregon County Community Corrections agency if:
  - (A) DMV determines the procedures used in issuing the letter are reasonably equivalent to DMV standards for verification of a person's age and identity; and
  - (B) The letter contains sufficient security features to alleviate alteration or counterfeiting of the letter.
- (r) A letter verifying identity provided by the U.S. Pretrial Services if:
  - (A) DMV determines the procedures used in issuing the letter are reasonably equivalent to DMV standards for verification of a person's age and identity; and
  - (B) The letter contains sufficient security features to alleviate alteration or counterfeiting of the letter.
- (s) A letter verifying identity provided by the Oregon Youth Authority Agency if:
  - (A) DMV determines the procedures used in issuing the letter are reasonably equivalent to DMV standards for verification of a person's age and identity; and
  - (B) The letter contains sufficient security features to alleviate alteration or counterfeiting of the letter.
- (t) A letter verifying identity provided by a U.S. District Court Probation Office if:
  - (A) DMV determines the procedures used in issuing the letter are reasonably equivalent to DMV standards for verification of a person's age and identity; and
  - (B) The letter contains sufficient security features to alleviate alteration or counterfeiting of the letter.
- (u) Verified Oregon Department of Correction Release Identification card.
- (v) Any other document DMV determines is acceptable.
- (11) Secondary proofs of age and identity include:
  - (a) U.S. military discharge papers.
  - (b) An Oregon student body identification card, not more than one year old.
  - (c) An Oregon Job Corps identification card, not more than one year old.
  - (d) A W-2 or 1099 tax form for the current tax year.
  - (e) Medicare card.
  - (f) A court document issued by a court in the United States that shows the applicant is a party to the judicial proceeding and which contains court signatures and seals. Acceptable documents are:
    - (A) Gender and/or name change;
    - (B) Adoption, guardianship, custody or child support; and
    - (C) Judgment of dissolution or annulment of marriage.

- (g) U.S. Government issued marriage license or Certificate or Record of Marriage issued by Oregon Vital Records.
- (h) A Permit to Reenter the U.S. (I-327).
- (i) Border Crossing cards (DSP-150, I-185, I-186 and I-586).
- (j) A Refugee Travel Document (I-571).
- (k) A birth certificate, driver license, military ID card, passport or voter card issued by a foreign government. A DMV employee may accept a foreign document that does not include English if the employee is able to understand the information in the document that relates to the person's identity and is satisfied the document was validly issued.
- (L) Social Security Card transmittal document (stub).
- (m) A benefits letter issued by the Social Security Administration, effective for the current, prior or upcoming year.
- (n) Veterans' Universal Access Identification Card.
- (o) Any other document DMV determines is acceptable.
- (12) Supplemental proofs of age and identity include:
  - (a) Any document on the secondary document list in section (11) of this rule.
  - (b) Vehicle title or registration document.
  - (c) Bound checkbook.
  - (d) Bank or credit card.
  - (e) A court document issued by a United States Bankruptcy court that shows the applicant is a party to a bankruptcy proceeding.
  - (f) Medical benefits card.
  - (g) Law enforcement identification card.
  - (h) Expired out-of-state driver license, instruction permit, or identification card, not expired more than five years from the date of expiration and not hole-punched or marked as "Not Valid As ID".
  - (i) Laminated Social Security Card.
  - (j) A letter issued by the Oregon Health Plan, if dated within the last year.
  - (k) Merchant Marine identification card.
  - (L) Checking or savings account statement, if dated within the last year.
  - (m) Birth registration card or credit card style birth certificate.
  - (n) Commercial Driver License medical card.
  - (o) Certified copy of school transcript.
  - (p) Oregon liquor control service or food handler permit.
  - (q) Pilot's license.
  - (r) U.S. Tribal identification card.
  - (s) Oregon voter registration card.
  - (t) Any other document DMV determines is acceptable.
- (13) DMV will not accept a document as proof of identity or age if DMV has reason to believe the document is not valid. DMV may request an applicant for a driver permit, driver license, or identification card to present additional documentary proof of age or identity if the documents presented do not establish the applicant's age or identity to the satisfaction of DMV.

Stat. Auth.: ORS 184.616, 184.619, 802.010, 807.050, 807.150 & 807.400

Stats. Implemented: ORS 807.050, 807.062, 807.150, 807.160, 807.220, 807.230 & 807.280

### **735-062-0030**

#### **Proof of Residence Address**

(1) The Driver and Motor Vehicle Services Division of the Department of Transportation (DMV) requires all applicants for an original driver permit, driver license, or identification card to present to DMV at least one document showing the applicant's name and current residence address. Current residence address is the address where the applicant actually lives, and DMV will include this address on the permit, license, or identification card. Acceptable documents include any of the items listed in section (3) of this rule.

(2) DMV requires all applicants who apply for a renewal or replacement driver permit, driver license, or identification card at a DMV field office to present to DMV at least one document showing the applicant's current residence address if the applicant is changing his or her address. Acceptable documents include any of the items listed in section (3) of this rule.

(3) Proof of residence address includes any of the following documents that show the applicant's current residence address:

(a) Any one of the proofs of identity listed in OAR 735-062-0020(10) or (11).

(b) Mortgage documents.

(c) A statement from the parent, step-parent, or guardian of an applicant attesting to the applicant's residence address. The parent, step-parent or guardian must reside at the same address as the applicant and sign a statement attesting to the applicant's residence address. In addition, the parent, step-parent, or guardian must present one acceptable proof of address document as set forth in this rule that shows the current residence address of the applicant.

(d) A statement of the applicant's spouse. The spouse must reside at the same residence as applicant and sign a statement attesting to the applicant's residence address. In addition, the spouse must present one other acceptable proof of address document as set forth in this rule that shows the current residence address of the applicant.

(e) Utility hook-up order.

(f) Payment booklet.

(g) Mail that is dated within 60 days of the application for the license, permit or identification card. DMV will accept mail from the following sources:

(A) Credit card companies;

(B) U.S. Treasury;

(C) Social Security Administration;

(D) State or Federal Revenue Department;

(E) Government agencies;

(F) Utility companies;

(G) Financial institutions;

(H) Insurance companies; and

(I) Originators of out-of-state clearance letter.

(h) Oregon vehicle title or registration documents.

(i) Oregon manufactured structure ownership document.

- (j) Oregon voter registration card.
  - (k) Selective Service card.
  - (L) Medical or health benefits card.
  - (m) Educational institution transcript forms or other school documents showing enrollment for the current school year.
  - (n) An unexpired professional license issued by an agency in the United States.
  - (o) Form DS2019, Certificate of Eligibility for Exchange Visitor (J-1) Status.
  - (p) Letter from a caseworker at a homeless shelter verifying that the applicant resides at the shelter address.
- (4) If the applicant does not have a residence address, DMV may accept a descriptive address with a mailing address. DMV may require the applicant to provide proof that no residence address has been assigned to the property. Such proof may include, but is not limited to, a statement from the U.S. Postal Service or from the Assessor's office in the county in which the property is located.
- (5) An applicant who is homeless may use a descriptive address of the location where he/she actually resides, e.g., "under the west end of Burnside Bridge." The applicant must prove that he or she is a resident or domiciled in Oregon pursuant to OAR 735-016-0040. In addition to the descriptive address, the applicant also must provide a mailing address.
- (6) An applicant who travels continuously may use a descriptive address of "continuous traveler." The applicant must prove that he or she is a resident or domiciled in Oregon pursuant to OAR 735-016-0040. In addition to the descriptive address, the applicant also must provide a mailing address.

Stat. Auth.: ORS 184.616, 184.619, 802.010, 807.050, 807.150 & 807.400

Stats. Implemented: ORS 807.110, 807.160 & 807.400