

Secretary of State  
Certificate and Order for Filing  
**PERMANENT ADMINISTRATIVE RULES**

8-15

I certify that the attached copies\* are true, full and correct copies of the PERMANENT Rule(s) adopted on [ upon filing ] by the

Eastern Oregon University  
Agency and Division  
Date prior to or same as filing date  
579  
Administrative Rules Chapter Number  
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to become effective [ upon filing ]. Rulemaking Notice was published in the [ July ] Oregon Bulletin.\*\*  
Date upon filing or later Month and Year

**RULE CAPTION**

Amend parking and vehicular traffic regulations.  
Not more than 15 words that reasonably identifies the subject matter of the agency's intended action.

**RULEMAKING ACTION**

List each rule number separately (000-000-0000)

Secure approval of new rule numbers (Adopted or Renumbered rules) with the Administrative Rules Unit prior to filing.

**ADOPT:**

**AMEND:**

OAR 579-070-0005, 579-070-0010, 579-070-0015, 579-040-0030, 579-070-0035, 579-070-0041, 579-070-0042, 579-070-0043, 579-070-0045

**REPEAL:**

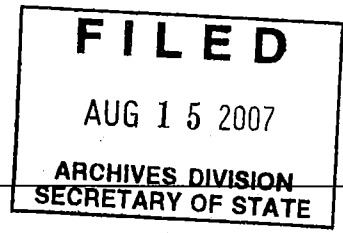
**RENUMBER:**

**AMEND & RENUMBER:**

Stat. Auth.: ORS 351.070 and 352.360

Other Auth.: 351.070

Stats. Implemented: ORS 351.060 and 352.060



**RULE SUMMARY**

The amendments to this OAR are to accommodate changing needs brought on by the growth of the University over the last decade. The changes reflect current nomenclature and practices in implementing the University's parking and traffic regulations.

Virginia Key  
Authorized Signer  
Virginia Key  
Printed name  
8/13/07  
Date

\*With this original, file one photocopy of certificate, one paper copy of rules listed in Rulemaking Actions, and electronic copy of rules. \*\*The Oregon Bulletin is published the 1st of each month and updates rules found in the OAR Compilation. For publication in Bulletin, rule and notice filings must be submitted by 5:00 pm on the 15th day of the preceding month unless this deadline falls on a weekend or legal holiday, when filings are accepted until 5:00 pm on the preceding workday. ARC 930-2005

EOU 3-2007

## **PARKING AND VEHICULAR TRAFFIC REGULATIONS**

**579-070-0005**

### **Purpose**

- (1) Campus parking and vehicular traffic regulations are designed to minimize congestion, maintain safety, enhance security, and maximize the use of existing parking facilities.
- (2) "The Board of Higher Education is empowered under ORS 352.360 and 351.070 to enact such regulations as it shall deem convenient or necessary to provide for the policing, control, and regulation of traffic and parking of vehicles on the property of any institution under the jurisdiction of the Board," and to "prescribe and collect charges for services rendered to any person or entity." The fees and charges are set at levels sufficient to support fully annual operating expenses of maintaining parking facilities and to meet obligations for bonded indebtedness incurred for the acquisition of property and/or the construction of parking facilities.
- (3) These regulations and fees will be reviewed annually by the Vice President of Administration, Finance, and Facilities and the Parking Advisory Committee
- (4) Oregon State Police, the Union County Sheriff, and the La Grande City Police are authorized to issue citations for violations of vehicular traffic regulations occurring anywhere within approved campus boundaries. If a citation is issued by one of these enforcement agencies, the person cited should post bail or appear at the time and place stated on the citation. The university exercises no authority or responsibility over these actions.
- (5) All signs and curb markings will meet established state standards. Curb Colors: Yellow -- No parking; Handicapped -- Blue; Green -- 30 minute parking.
- (6) A vehicle is any conveyance requiring a state or city license to operate in any public area. This includes motorcycles and mopeds.
- (7) The University assumes no responsibility for damage to or loss of vehicles or their contents when parking within the campus boundaries.

Stat. Auth.: ORS 351.070

Stats. Implemented: ORS 351.070 & 352.360

**579-070-0010**

### **Permit Parking**

- (1) All vehicles parking on campus must display a current permit by hanging it from the rear view mirror with permit numbers clearly visible from the front of the vehicle. If this is not possible, then permit must be clearly visible on the driver's side of vehicle dash with permit numbers visible. Motor cycle permits are to be affixed near the handlebars and clearly visible.

Vehicles may not remain in parking lots for more than a 24-hour period with the following exceptions: vehicles of dormitory residents and vehicles of those traveling off-campus on University business. Vehicles towing trailers of any kind are not permitted to park on campus except in the Community Stadium parking lot. Permits can be purchased at the Student Accounts Office, Inlow Hall #119. Parking Regulations are enforced Monday-Friday 7am-5pm.

(2) General Parking Permits – allows permit holder to park in general parking spaces only, excludes parking in reserved and handicapped spaces.

(a) The cost for a General Parking Permit:

(b) Academic school year (September 15 – June 16) \$75

(c) One term only \$30

(d) One Day General Permit - \$1 (purchased at the Parking Pay Station)

(3) Designated Reserved Parking Permits – allows the permit holder to park in their designated reserved parking space or in a general parking space. Excludes parking in handicapped spaces.

(a) The cost for a Reserved Parking Permit:

(b) Calendar year (September 15 – September 14) - \$350 [\$275 plus \$75 basic permit fee].

(c) Academic year (September 15 – June 16) - \$280 [\$205 plus \$75 basic permit fee]

(4) “No Fee” Parking:

(a) The parking lot west of the Community Stadium is a “no fee” parking lot.

(b) The Information Booth parking lot at 6<sup>th</sup> and “H” avenue is a 2 hour no fee parking lot.

(5) Motorcycle Parking:

(a) The cost of a motorcycle parking permit is \$20 for the academic year (September 15 – June 16) if purchased separately. There is no additional cost for a motorcycle parking permit if a General Parking or Reserved permit is purchased.

Stat. Auth.: ORS 351.070 & 352.360

Stats. Implemented: ORS 351.070 & 352.360

**579-070-0015**

**Visitor Parking**

Campus events such as meetings and conferences may obtain "Free" One Day Visitor Permits upon the approval of the University President, a Vice President or Dean, prior to the event. Visitor permits must be displayed by hanging the permit from the rear view mirror of the vehicle and must have the current date showing.

Stat. Auth.: ORS 351.070  
Stats. Implemented: ORS 351.070 & 352.360

#### **579-070-0025**

#### **Bicycle Parking**

Bicycles must be in a rack supplied for that purpose adjacent to an instructional building or residence hall.

Stat. Auth.: ORS 351  
Stats. Implemented: ORS 351.070 & 352.360

#### **579-070-0030**

#### **State Vehicles**

Vehicles with government issued plates may park only in General Parking space without a permit. Excludes parking in Reserved and Handicapped spaces.

Stat. Auth.: ORS 351.070  
Stats. Implemented: ORS 351.070 & 352.360

#### **579-070-0035**

#### **Citations and Fines**

(1) Parking Regulations are enforced Monday – Friday 7am – 5pm and citations and fines will be issued for the following violations:

- (a) Parking in a General Parking space without a valid current permit - \$15
- (b) Parking in a Reserved Parking space without a valid current Reserved Permit - \$50
- (c) Parking in a designated Handicapped Space without a current DMV permit - \$100
- (d) Parking in a designated loading zone (marked yellow) - \$20
- (e) Violation of 30 minute and 2 hour parking limits - \$20
- (f) Parking in a designated "Fire" zone - \$50

(g) Parking Improperly (backing into spaces, parking against the flow of traffic, parking over the lines) - \$15

(h) Possession of altered permit or misuse of permit - \$100

(i) Improper display of permit - \$15

(j) Driving or parking on or over sidewalks/lawns, pedestrian malls - \$20

(k) Blocking traffic - \$20

(l) Parking/chaining bicycle in unauthorized area - \$15

(m) Boot Fee - \$50

(2) Fines for violations can be paid at the Student Accounts Office in Inlow Hall #119. (EOU Business Office, One University Blvd. La Grande OR 97850).

(3) The fine of one \$15 violation may be applied to the purchase of a General or Reserved Parking Permit.

(4) Non Payment of Fines: A student who fails to tender payment in full to the University for any parking violations received, or fails to appeal as specified on or before the date specified in the traffic citation, will have the fine deducted from any credits/refunds and may be subject to vehicle boot or tow.

(a) Students may have their transcripts withheld or may have their registrations canceled or may be denied graduation if any fines or fees under these regulations are unpaid.

(b) A faculty or staff member who receives a parking citation will have the fine posted to the accounts receivable system at the EOU Business Office.

Stat. Auth.: ORS 351.070

Stats. Implemented: ORS 351.070 & 352.360

**579-070-0041**

### **Appeal**

(1) A person wishing to appeal a parking citation must do so in writing by preparing a Parking Citation Appeal Form, stating the reasons for appealing and present any verifiable facts which will substantiate the appeal. An appellant may, but is not required to, appear in person before the Committee, but must indicate the request on the Parking Citation Appeal Form. Appeal forms may be picked up at the Student Accounts Office or at the Information Booth at 6<sup>th</sup> and "H" avenue. The Parking Appeals Committee will review the appeal and its decision is final.

(2) All appeals must be submitted within 10 days from date of the citation. Appeals submitted after 10 days *will not* be considered for review. Appeals will be considered by the committee at the next regularly scheduled meeting.

(3) The following types of reasons are not acceptable grounds for appeal:

(a) Lack of knowledge of the regulations: i.e., new to campus or not read regulations;

(b) Other vehicles were also parked improperly;

(c) Disagree with or inability to pay the amount of the fine(s);

(d) Lack of space;

(e) Unread or misunderstood signs.

Stat. Auth.: ORS 351.070

Stats. Implemented: ORS 351.070 & 352.360

**579-070-0042**

### **Parking Appeals Committee**

(1) The Parking Appeals Committee is established to provide an expedient method of handling appeals for parking citations issued by Eastern Oregon University personnel.

(2) The Parking Appeals Committee will consist of two unclassified staff members and two classified staff members appointed by the Vice President of Administration, Finance, and Facilities, two students appointed by the ASEOSC Committees Chairperson, one Faculty member, with the Parking Program Coordinator chairing the Committee meetings, voting only as a tie breaker. A Campus Security/Public Safety officer will serve ex-officio without vote.

(3) Each member of the Parking Appeals Committee will serve for a period of 2 years, with a maximum of two consecutive terms. Terms of office will be staggered to help insure continuity and consistency in the appeals review process.

(4) The Parking Appeals Committee will meet regularly each month.

Stat. Auth.: ORS 351.070

Stats. Implemented: ORS 351.070 & 352.360

**579-070-0043**

### **Parking Appeals Committee Authority**

The Parking Appeals Committee shall have the authority to:

- (1) Find the individual not guilty of the violation and dismiss the citation.
- (2) Find the individual guilty of the violation and impose the appropriate fine.
- (3) Find the individual guilty and issue a warning without imposing a fine.
- (4) Defer the citation, meaning that the citation will be treated as a warning unless the individual receives another citation at which time the person will be charged for both.

Stat. Auth.: ORS 351.070

Stats. Implemented: ORS 351.070 & 352.360

### **579-070-0045**

#### **Towing/Immobilizing Vehicles**

(1) A vehicle may be towed off the campus and impounded and the owner subject to towing and storage fees in addition to designated penalties under the following circumstances:

(a) A vehicle causing imminent danger to people or University property, i.e., fire lanes, bus zones or close to fire hydrants;

(b) A vehicle left parked or standing in an area not normally used for vehicular traffic. This includes parking on a sidewalk, or the grass.

(c) A vehicle that is no longer operational or appears to be non-operational for an extended period of time.

(2) A vehicle may also be immobilized by using a mechanical boot device

(a) The above listed violations

(b) vehicles that have three or more unpaid citations

(c) vehicles that are misusing or displaying an altered permit

(3) Release of the vehicle will be made upon payment of the fines or by satisfactory arrangements for payment with the Accounts Receivable office.

Stat. Auth.: ORS 351

Stats. Implemented: ORS 351.070 & 352.360

### **579-070-0050**

#### **Change of Address**

Vehicle owners are urged to notify the Oregon State Motor Vehicle Division of any change of address within 30 days after occurrence. The nearest Motor Vehicle Division Office is located on Highway 82 between La Grande and Island City.

Stat. Auth.: ORS 351

Stats. Implemented: ORS 351.070 & 352.360