

Secretary of State
Certificate and Order for Filing
PERMANENT ADMINISTRATIVE RULES

6-7

I certify that the attached copies* are true, full and correct copies of the PERMANENT Rule(s) adopted on June 5, 2007
by the Oregon Institute of Technology Chapter 578
Agency and Division Administrative Rules Chapter Number

Ceilia Foster 3201 Campus Dr., Klamath Falls, OR 97601 541-885-1105
Rules Coordinator Address Telephone

to become effective upon filing. Rulemaking Notice was published in the May 1, 2007 Oregon Bulletin.*
Date upon filing or later Month and Year

RULE CAPTION

Amends Special Institution Fees and Charges

Not more than 15 words that reasonably identifies the subject matter of the agency's intended action.

RULEMAKING ACTION

List each rule number separately (000-000-0000)

Secure approval of new rule numbers (Adopted or Renumbered rules) with the Administrative Rules Unit prior to filing.

ADOPT:

AMEND: 578-041-0030 Special Institution Fees and Charges

REPEAL:

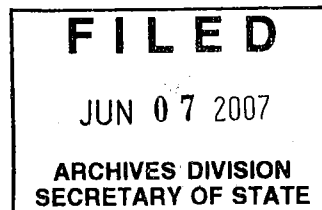
RENUMBER:

AMEND & RENUMBER:

Stat. Auth.: ORS 351

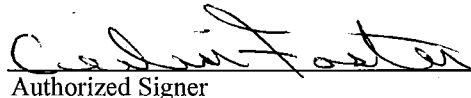
Other Auth.:

Stats. Implemented: ORS



RULE SUMMARY

578-041-0030 Amends the Schedule of Special Institution Fees and Charges. Amendments allow for increases, revisions, additions or deletions of special course fees and general service fees for fiscal year 2007-08. The schedule of subject fees may be obtained from the Oregon Institute of Technology office.

 Ceilia Foster June 5, 2007
Authorized Signer Printed name Date

*With this original, file one photocopy of certificate, one paper copy of rules listed in Rulemaking Actions, and electronic copy of rules. **The Oregon Bulletin is published the 1st of each month and updates rules found in the OAR Compilation. For publication in Bulletin, rule and notice filings must be submitted by 5:00 pm on the 15th day of the preceding month unless this deadline falls on a weekend or legal holiday, when filings are accepted until 5:00 pm on the preceding workday. ARC 930-2005

OREGON ADMINISTRATIVE RULES

578-041-030

Special Institution Fees and Charges

The Schedule of Special Institution Fees and Charges establishes charges for selected courses and general services for Oregon Institute of Technology for the academic year 2007-08 and are hereby adopted by reference.

Copies of this fee schedule may be obtained from the Oregon Institute of Technology Finance and Administration Office.

Stat. Auth.: ORS Ch. 351

Stats. Implemented: ORS 351.070(2)

Revised 05-31-2007

**Oregon Administrative Rules-Oregon University System
OREGON INSTITUTE OF TECHNOLOGY**

**Chapter 578
Division 41**

Fees that are Board Approved

Incidental Fee	230.00/term - variable below 12 credits
Technology Fee	54.00/term
Matriculation Fee (one-time charge)	115.00
Health Service Fee	122.00/term - 9 to 18 credits
Building Fee	45.00/term
Resource Fee	100.00/term

SPECIAL INSTITUTION FEES

BUSINESS OFFICE	
Interest on over-due accounts	12%
Service charges, short-term student loans:	
1-50	2.50
51-100	5.00
101-150	7.50
151-200	10.00
201-250	12.50
Over 251	15.00
Service charge-revolving charge account plan	8.00
Collection fee for A/R accts. not paid by beginning of next term	25.00
Late payment fee: first day	15.00
Each day thereafter	2.00
Up to	99.00
Returned check charge	20.00
CAREER SERVICES	
Career Day Registration (Employer)	250.00
Career Exploration Workshop	
OIT students	10.00
Non-students	25.00
Myers Briggs Type Indicator	10.00
CENTER FOR LEARNING & TEACHING	
Test Proctoring	
Non-OIT students	15.00
OIT students	10.00
CFLAT Non-Returned Item Fee, Actual Replacement Cost	10.00-1,000.00
ACAD Miscellaneous Assessment	10.00
*Mandatory OUS fees not included in tuition	
**On all liquidated debts that are past due	

COMPUTER SYSTEMS ENGINEERING TECHNOLOGY	
CST 321 Lab Kit	76.00
CST 331 Lab Kit	76.00
CST 335 Lab Kit	50.00
CST232 Lab Kit	49.50
COMPUTING SERVICES	
Computer lab use for non-state support seminar class	1.75/hr
Additional lab charge (lab use outside normal schedules)	30.00/hr
Specialized printing services-color printer	.25/page – 1.00/page
Network equipment	
Network twisted pair cable	.35/foot
Connector charge	10.00/cable
Ethernet NIC (10 bit)	120.00
Technician/operator labor	55.00/hour
Staff programming/analyst services	55.00/hour
Computer Bulletin Board Service Fee	75.00
COURSES	
ART	
ART 207	15.00-75.00
ART 220	15.00-75.00
ART 225	15.00-75.00
ART 280	15.00-75.00
ART 281	15.00-75.00
ART 407	15.00-75.00
BIOLOGY	
BIO 101	10.00
BIO 102	10.00
BIO 103	10.00
BIO 105	10.00
BIO 111	15.00
BIO 231	10.00
BIO 232	10.00
BIO 233	10.00
BIO 207	25.00
BIO 211	10.00
BIO 212	10.00
BIO 213	10.00
BIO 313	35.00
BIO 327	35.00
BIO 331	15.00
BIO 332	15.00

BIO 333	15.00
BIO 337	35.00
BIO 345	15.00
BIO 436	35.00
BIO407	20.00
CHEMISTRY	
CHE 104	10.00
CHE 105	10.00
CHE 106	10.00
CHE 204	10.00
CHE 205	10.00
CHE 206	10.00
CHE 221	10.00
CHE 222	10.00
CHE 223	10.00
CHE 231	5.00
CHE 232	5.00
CHE 325	15.00
CHE 331	15.00
CHE 332	15.00
CHE 333	15.00
CHE 341	15.00
CHE 342	15.00
CHE 450	15.00
CHE 451	15.00
CHE 452	15.00
CHE 455	15.00
DENTAL CLINIC	
Clinical Oral Evaluation	
Periodic oral evaluation	6.00
Limited oral evaluation	6.00
Comprehensive oral evaluation	8.00
Radiographic Diagnostic Imaging	
Intraoral – CMRS	35.00
Intraoral – periapical – first film	5.00
Intraoral – periapical – each additional	5.00
Intraoral – occlusal film – each film	5.00
Bitewing:	
Single film	5.00
two films	10.00
four films	20.00
Seven vertical films	25.00
Panoramic film	25.00

Tests and Laboratory Examination	
Bacteriologic studies	N/C
Caries test	10.00
Diagnostic casts	N/C
Diagnostic photographs	N/C
Preventative	
Prophylaxis – adult	20.00
Prophylaxis – child	15.00
Topical fluoride applications (child)	3.00
Topical fluoride applications (adult)	3.00
Fluoride varnish – child (to age 18)	3.00
Periodontics	
Gingival curettage per quad	20.00
Re-evaluation of periodontal therapy	N/C
Localized chemotherapeutic agent per tooth	20.00
Periodontal maintenance	20.00
Other	
Fluoride gel carrier	5.00
Desensitizing medicament application	3.00
Unspecified removable of prosthodontic procedure	N/C
Unspecified adjunctive procedure (bleaching)	75.00
Local anesthesia	N/C
Analgesia (N ₂ O)	5.00
DENTAL HYGIENE DEPARTMENT	
Application for acceptance review fee	25.00
DH 100	75.00
DH 101 Pre-Dental Hygiene (materials)	75.00/term
DH 380	15.00
DH 381	15.00
DH 383	25.00
DH 301	40.00
Sophomore	
Dental Instruments and Supplies	3500.00
Uniforms and Laundry	
DH 221	70.00
DH 222	70.00
DH 223	70.00
Immunization	100.00
Memberships and Meetings	450.00
Laboratory Fees	
MAPR (malpractice insurance):	
DH 221	6.25
DH 222	6.25

DH 223	6.25
DH 252	6.25
HSTK (needle stick insurance):	
DH 221	3.00
DH 222	3.00
DH 223	3.00
DDHF (materials):	
DH 221	75.00/term
DH 222	75.00/term
DH 223	\$115.00
DH 252	50.00/term
DH [240] 241	7.00/term
DH 299 (optional) MAPR, DDHF, HSTK	59.25/term
Junior	
Dental Instruments and Supplies	450.00
Uniforms and Laundry	
DH 321	70.00
DH 322	70.00
DH 323	70.00
DDHF (materials):	
DH 363	50.00
DH 321	\$115.00
DH 322	\$115.00
DH 323	\$115.00
DH 351	50.00/term
DH 352	50.00
DH 364	50.00
DH 499 (optional) MAPR, DDHF, HSTK	59.25/term
MAPR (malpractice Insurance)	
DH 321	6.25
DH 322	6.25
DH 323	6.25
DH 351	6.25
HSTK (needle stick insurance)	
DH 321	3.00
DH 322	3.00
DH 323	3.00
DH 351	3.00
DH 352	3.00
Senior	
Uniforms & Laundry	

DH 421	70.00
DH 422	70.00
DH 423	70.00
Laboratory Fees	
MAPR (malpractice insurance)	
DH 421	6.25
DH 422	6.25
DH 423	6.25
HSTK (needle stick insurance)	
DH 421	3.00
DH 422	3.00
DH 423	3.00
DDHF (materials)	
DH 421	\$115.00/term
DH 422	\$140.00/term
DH 423	\$140.00/term
Dental Hygiene Club Dues (SADHA)	45.00
National Board Review (optional)	400.00
Membership in International Externship program (optional)	2000.00
License Examination for State/Regional Boards	1000+
	Note: The Dental Hygiene Department Fees are not necessarily assessed by OIT, but are expenses incurred while in this program.
DISTANCE EDUCATION	
Internet/WEB based courses	175.00
Non-refundable delivery fee	60.00
Dental Hygiene Degree Completion Program Admission Fee (DHDCPAF)	50.00
Vascular Technology Degree Completion Program Admission Fee (VTDCPAF)	50.00
Echocardiography Degree Completion Program Admission Fee (EDCPAF)	50.00
IT Online Degree Completion Program Admission Fee (IT ODCPAF)	50.00
Radiologic Science Degree Completion Program Admission Fee (RSDCPAF)	50.00
Respiratory Care Degree Completion Program Admission Fee (RCDCPAF)	50.00
Vascular Medical Imaging degree completion/credential evaluation	50.00

ENVIRONMENTAL SCIENCES PROGRAM	
ENV 336	25.00
HEALTH EDUCATION	
HED 240	13.00
HUMANITIES	
HUM 315	cost of tickets
MATH	
MTH 70	93.00/cr
MTH 207	93.00/cr
MANUFACTURING ENGINEERING TECHNOLOGY	
MFG 103 Introduction to Welding Processes	20.00/term
MFG 120 Manufacturing Processes I	50.00/term
MFG 316 Metrology	50.00/term
MFG 331 Controls and Instrumentation	50.00/term
MFG 341 Numerical Control Programming	50.00/term
MFG 342 Computer Aided Machining	50.00/term
MFG 407 Seminar (with Lab section)	50.00/term
MFG 453 Automation and Robotics	50.00/term
MFG 462 Senior Project II	50.00/term
MFG 463 Senior Project III	50.00/term
MEDICAL IMAGING TECHNOLOGY	
Program Application Fee	25.00
Background Check Fee	40.00
MECHANICAL ENGINEERING AND TECHNOLOGY	
MET 160 Materials I	50.00/term
MET 218 Fluid Mechanics	50.00/term
MET 326 Electrical Power Systems	50.00/term
MET 363 Instrumentation	50.00/term
MET 415 Design Project	50.00/term
MET 421 Wind Tunnel Technology	50.00/term
MET 426 Fluid Power Systems	50.00/term
MET 427 Experiments in Thermodynamics	50.00/term
MET 433 HVAC	50.00/term
MET 437 Heat Transfer Laboratory	50.00/term
MET 480 Vibrations	50.00/term
MET 491 Senior Project II	50.00/term
MET 492 Senior Project III	50.00/term
MECHANICAL ENGINEERING LAB FEES	

MECH 363 Instrumentation	50.00
MECH 437 Heat Transfer Lab	50.00
MECH 318 Fluids	50.00
MECH 491 Senior Projects II	50.00
MECH 492 Senior Projects III	50.00
MECH 417 Fluid Mechanics II	50.00
MECH 436 Applied Control Systems	50.00
MECH 326 Electrical Power Systems	50.00
PHYSICAL EDUCATION	
PHED 190	20.00-250.00
PE locker clean-out fee	5.00
SEMINARS	
Seminar with prefix 207	25.00-380.00
Seminar with prefix 307	25.00-380.00
Seminar with prefix 407	25.00-380.00
Seminar with prefix 507	25.00-380.00
FACILITIES USE FEES	
General Classrooms	25.00/hr-100.00/day
College Union	
Minimum setup	25.00/hr
Reservation cancellations within 24-hours	25.00
Extra cleanup or setups	25.00/hr.
Deposits for events w/alcohol	determined by event size
ID card replacement	10.00
Equipment:	
16mm sound projector w/screen and cart	25.00
Carousel slide projector w/screen	15.00
Data projector	50.00
Data projector with Computer	80.00
Overhead projector w/screen	10.00
Projection screen (portable)	10.00
Table rentals for sales & information	15.00each
	Rates for outside special use areas and staging fees are determined by the college with consideration for the area in question.
Tape Recorder	10.00
Perma power podium	15.00

Microphone w/sound system	15.00
Flipchart	free with room
Portable sound system	25.00
TV & VCR, TV & DVD	25.00
Easels	free w/room
Whiteboard	free w/room
Special equipment	specification costs
Labor:	
Student labor (day or night-1 hour minimum)	10.00/hr
Professional (after business hours-1 hour minimum)	25.00/hr
Rooms: College Union Bldg.	
Full auditorium and auditorium lobby	60.00/hr-450.00/day
Auditorium Lobby only	25.00/hr-185.00/day
North Meeting Rooms	
Sunset	40.00/hr-275.00/day
Mt. Mazama	30.00/hr-225.00/day
Mt. Scott	30.00/hr-225.00/day
Mazama/Scott combined	60.00/hr-450.00/day
Mt Scott Lobby Only	20.00/hr-150.00/day
Crater Lake Complex (banquet)	75.00/hr-560.00/day
South Meeting Rooms	
Mt. Bailey	30.00/hr-225.00/day
Mt. Thielsen	30.00/hr-225.00/day
Bailey/Thielsen combined	40.00/hr-275.00/day
Mt. Mc Loughlin	30.00/hr-225.00/day
Bookstore lobby	30.00/hr-225.00/day
Mt. Shasta Lounge	30.00/hr-225.00/day
Union Peak Lounge	30.00/hr-225.00/day
Cascades (dining area)	55.00/hr-410.00/day
Bistro Lounge	30.00/hr-225.00/day
Deck	30.00/hr-225.00/day
METRO CAMPUS	
NOTE: OIT sponsored events are no charge	
Classrooms	100.00/day
Half-day rental	50.00/day
Half-day rental	70.00/day
Computer Lab	600.00/day
Half-day rental	300.00
PA System	75.00/day

OIT FITNESS CENTER	
Swimming Pool (up to 40 people)	85.00*
Swimming Pool (41-80 people)	95.00
Swimming Pool (81-120 people maximum)	105.00
Full-time students	No charge
Faculty/staff fee	55.00 term-165.00/year
Part-time students	45.00 term-135.00/year
Faculty-Staff Student Dependent fee	45.00 term-135.00/year
Non-affiliated membership fee	85.00 term-255.00 year
Corporate membership fee (10 or more members)	60.00 term-180.00/year
Orientation fee (one time charge)	12.00
Guest day pass	5.00
Gymnasium rental fee	400.00/day
Gymnasium (2-hr athletic team practice)	25.00
Clean-up fee (weekday)	130.00/day
Clean-up fee (weekend)	180.00/day
(refund will be applied if organization cleans-not less than 50)	
Floor covering	100.00/event
Staging equipment (per piece)	10.00
Staging equipment (at stadium per piece)	20.00
Public address system	25.00/day
John F. Moehl Stadium	200.00/day
Clean-up fee (negotiated on complexity of event)	125.00/event
*NOTE: Rates vary for larger groups	
(refund if the organization cleans-not less than 50.00)	
Additional clean-up (if organization provides concessions)	50.00/event
Finish Lynx Timing System	600.00/day
Push Button Timing System	75.00/event
Softball complex	45.00/day
Intramural Field/Soccer Field	30.00/day
	NOTE: non-profit organizations receive a 50.00 per day discount on gym and stadium rental
INSURANCE	
Allied Health Student Liability Insurance	6.25/term
Medical Insurance	21.00/term
(mandatory "basic" plan for full-time students)	
(optional w/proof of insurance)	
Major Medical Insurance (optional)	568.00/term
Blood/body Fluid Exposure Screening Lab	
OHSU School of Nursing students	3.00
OIT Dental students	3.00

LIBRARY/MEDIA SERVICES	
ALL USER FEES	
Overdue Items	
Books, Cassettes (long-term loans)	1.00/4 th day due
	.25/day thereafter
Periodicals, videos, CD's (short-term loan)	1.00/day
Reserved books	.25/hour
Maximum overdue charge	10.00
Interlibrary loan material (late fees)	1.00 per day per item
Lost items	
In-print items	List price + 20.00
Out-of-print	Replacement cost + 20.00
Laser Printing (OIT students exempt)	.15/page
Color Laser Printing	.25/page
Transparencies	.40/page
NON-OIT USERS	
Community Borrower's Card (annual fee)	20.00
Interlibrary Borrowing (per transaction)	20.00
Library Instruction Fees	
room charge	50.00/hr-250.00/day
Instructor	50.00 prep 50.00/hr instruction
Media Setup Fee	50.00
OTHER	
Initiation Fee—Oregon Chapter of Tau Alpha Pi (one-time fee)	40.00
REGISTRAR	
Transcript Fees:	
rush (sent within 24 hours during work week)	10.00
Priority Mail Delivery	10.00
Course Challenge	50.00/cr
Credit for prior learning	50.00/cr
Late Charge—Add, Drop or Withdraw	20.00
Petition to Graduate	50.00
Duplicate Diploma	25.00
Student Directory Information (third party requests)	100.00 per request
Resource Fee – Transcript	40.00
RESIDENCE HALL	
Climbing Wall Fee:	
One-time	5.00

Annual certification	10.00
Annual certification	25.00
STUDENT HEALTH CENTER	
Examinations and Treatments:	
Minor surgery with surgery set	35.00
Physical exam	35.00
Extended dressing change (minimum)	5.00
Simple dressing change (minimum)	2.00
Ultrasound treatment	5.00
Wart clinic (removal/treatment)	\$15.00
Vision or hearing screening	5.00
Other Health Services & Supplies	Cost + 20%
Diaphragm fitting	20.00
Specialty Clinic Visit Fee	150.00
No show Specialist's fee	15.00-150.00
Immunizations	Cost + 20%
PPD-tuberculin skin test	10.00
Pharmacy:	
Contraceptives	Cost + 20%
Condoms	3.00 for a bag of 10
Other medications	Cost + 20%
Lab:	
Blood/body fluid exposure screening lab	
OIT Respiratory Care students	3.00
OIT Medical Imaging Technology students	3.00
Glucose Screen	5.00
Strep Screen	10.00
Urine HCG	10.00
Urine strip	5.00
Draw Fee	7.50
HIV Testing	16.00
Other Lab	Cost + 20%
Record Duplication (minimum 1.00)	.25/page
Entire record copied and fax/mail	5.00 and .25/page/plus postage/fax
No show for appointments	10.00
TELECOMMUNICATIONS CHARGES	
Wiring	actual costs
Videoconference (OUS Bridged Sessions)	125.00 per session. Not an hourly fee.
Videoconference schedule changes (OUS)	
Within 60 days	25.00
up to 72 hours	62.50

cancellation within 72 hours	125.00 (full fees)
Videoconference Schedule Changes (OIT)	
cancellation of class or meeting	hourly rate
OIT or OUS user (Internet Protocol)	30.00
ISDN (TDM transport)	36.00 per hour
Non-OUS agency or public user	100.00 per hour
One-time room set-up fee	25.00
Audio conferences	
Meet me port connection	15.00/per port
Toll-free port connection	18.00/per port
<i>Residence Hall Students:</i>	
Replacement of long distance authorization code	10.00
Call waiting/3-way calling/abbreviated dialing	25.00/yr – 5.00/mo
Premises repair visit	50.00
TESTING and COUNSELING	
Scholastic Aptitude Test (SAT)	50.00
Learning Disability Assessment	425.00
Learning Disability Assessment – No Show Fee	35.00
Official Copy of Test Scores (first copy)	5.00
Official Copy of Test Scores (subsequent copies at same time)	1.00
Re-testing Fee (placement test)	5.00
Placement Testing Fee (non-matriculated students)	5.00
Proctoring Fee (OIT students)	10.00
Proctoring Fee (non-OIT students)	15.00
Miller Analogies Test (MAT)	60.00
Myers Briggs Type Indicator	10.00
Strong Interest Inventory	8.00