



**Joint Interim Task Force on Capital Construction Budget Process
(Senate Bill 501)
Proposed rules adopted _____**

Meetings will operate in accordance with the Oregon Constitution, applicable statutory provisions and general parliamentary law.

1. In the absence of a Chair being selected by the appointing authority as set forth in statute, a majority of the appointed members of the Joint Interim Task Force on _____ shall elect a Chair.
2. Rules may be amended by affirmative vote of the majority of members, but at least one day's notice shall be given in writing to each task force member.
3. No seconds are required to a motion.
4. A quorum shall be comprised of a majority of the appointed members. In the absence of a quorum, the Chair may assign fewer members to receive public testimony.
5. The Chair shall call meetings, set agendas and cause notice of the time and place of meetings.
6. All meetings are open to the public and shall comply with public meetings law.
7. Upon request of one member, a roll call vote shall be taken and recorded on any question placed before the task force.
8. A majority of the appointed members shall be required to approve recommendations.